

Payment of procurement fees

Please complete all sections in **BLOCK CAPITALS**

Your details *Directly authorised / appointed representative*

Directly authorised Appointed representative

Adviser name:

Company:

FCA number: _____

Address:

Your company's payment details *(For appointed representatives, please use Principal's payment details)*

Bank/Building Society name:

Bank/Building Society address
(including postcode):

Sort code:

Account number:

Account name:

Contact telephone number:

Email address for remittance advice:

Declaration

I understand that the personal information I have given on this application form will be held and processed by Newbury Building Society (the Data Controller) on computer and other records at all times in accordance with the Data Protection Act of 1998. I also understand that my personal information and account details will/may be:

- Provide the services I request; deal with enquiries I make or authorise to be made and to contact me;
- Used to prevent fraud and financial crime, for market research purposes, developing products and services, statistical and business analysis, and creating and maintaining a customer profile;
- Disclosed to appropriate regulatory authorities, auditors, any other body having a legal right to the information and anyone I appoint to administer or operate my account; and
- Disclosed to third party processors that are contracted to provide services to Newbury Building Society e.g maintain security, transmit and collect money, investigate complaints, distribute statement and rate change notices, resolve IT issues, develop and test new software and for auditing purposes.

I understand that I have a right to access the personal information held by Newbury Building Society and to have incorrect information corrected.

Please make procurement fee payments to the bank account specified above for cases submitted directly.

For cases submitted via a specialist distributor or mortgage club, procurement fees will be paid to them directly.

Name:

Position:

Signature:

Date:

FAILURE TO RETURN THIS FORM WILL DELAY PAYMENT OF PROCURATION FEES